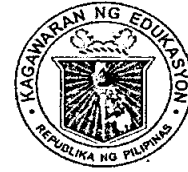


Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



January 15, 2015

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent
Division of Bohol
City of Tagbilaran

Madam:

I would like to request for **three (3) days service credits** for the following Technology and Livelihood Education (TLE) teachers and **Compensatory Time Off (CTO)** to personnel and school administrators who had attended the Skills Enhancement Training and Assessment Design for Tech-Voc/TLE teachers in different qualifications on November 28, 2015 to December 2, 2015 in accordance with DepEd Order No. 53 s. 2003, CSC and DBM Joint Circular No. 2, s. 2004, as stipulated in paragraphs 4 and 3, of the Division Memoranda No 522 and 539 s. 2015

	NAME OF TEACHER- TRAINORS/ ADMINISTRATORS	SCHOOL	DISTRICT	No. of Days
1.	Restilou Q. Artiaga	Sikatuna NAHS	Talibon	3 days
2.	Nolasco P. Fuentes	San Jose NHS	Talibon	3 days
3.	Jonas P. Ledesma	Biking TVHS	Dauis	3 days
4.	Augene P. Boncales	San Miguel TVS	San Miguel	3 days
5.	Dexter S. Dizon	Pangangan NHS	Calape	3 days
6.	Sabino L. Vallecer	Bantolinao NHS	Antequera	3 days
7.	Johndion A. Ruloma	MARTuazon NSF	Calape	3 days
8.	Prima D. Omac	Bilar NHS	Bilar	3 days
9.	Teofila T. Fuerzas	San Roque NHS,	Alburquerque	3 days
10.	Rufina M. Artiaga	San Miguel TVS	San Miguel	3 days
11.	Jasmine G. Butlig	Alicia TVHS	Alicia	3 days
12.	Delia G. Rafols	San Roque NHS,	Mabini	1 day
13.	Zenaida F. Jayectin	Sierra Bullones TVHS	Sierra Bullones	3 days
14.	Escolastica G. Curay	Alicia TVHS	Alicia	3 days
15.	Editha B. Aniasco	San Pascual NAHS	Ubay II	3 days
16.	Joselito S. Magpale	Valencia TVHS	Valencia	3 days
17.	Benigno B. Clarabal	Lourdes NHS	Panglao	3 days
18.	Julius O. Roslinda	San Miguel THS	San Miguel	3 days
19.	Nancy P. Micabani	Biking TVHS	Dauis	3 days
20.	Ruena M. Aranjuez	Tabalong NHS	Dauis	3 days
21.	Virginia Balili	San Roque NHS	Alburquerque	3 days
22.	Norma Lagala	San Roque NHS	Mabini	3 days
23.	Ma. Lucia Donozo	Cantubod NHS	Danao	3 days
24.	Alfredo Bonior	San Miguel TVS	San Miguel	3 days
25.	Juanito Flores	Alicia TVHS	Alicia	3 days

A. ICT (Computer Hardware Servicing)

	NAME OF TEACHER-PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1.	Amy Alipoyo	Tabalong HS	Dauis	3 days
2.	Enrique Amplayo	Candabong HS	Anda	3 days
3.	Guádalupe Bucad	Cagting HS	Ubay	3 days
4.	Eyerlene Buscano	La Union HS	Candijay	3 days
5.	Monico Gulle	Union HS	Ubay	3 days
6.	Delfin Hinautan	Mayor I. Mendez HS	Pres. CPG	3 days
7.	Junefel EJORANGO	Tambongan HS	Candijay 2	3 days
8.	Shiela Dellosa	Sikatuna NAHS	Talibon	3 days
9.	Merrie Joy Marial	Pagnitoan HS	Maribojoc	3 days
10.	Julito Judilla	Zosimo Gulle HS	Talibon	3 days
11.	Jasmin Peligro	Guinacot HS	Guindulman	3 days
12.	Jennifer Tuquib	Sandingan HS	Loon	3 days
13.	Jacin Genlan Orillos	San Isidro HS	San Isidro	3 days
14.	Glád Norman Limocon	MARTNSF	Calape	3 days
15.	Luciano Bargaso	San Roque NHS	Mabini	3 days
16.	Guénevere M. Gumapac	La Hacienda HS	Alicia	3 days
17.	Jerédjane Bolanio	La Hacienda HS	Alicia	3 days
18.	Evelyn D. Ibale	Biabas Trade TVHS	Ubay	3 days
19.	Greg Ocdeneria	Biabas Trade TVHS	Ubay	3 days
20.	Carmela Raotraot	Valencia TVHS	Valencia	3 days
21.	Agustín Cajigal	Valencia TVHS	Valencia	3 days
22.	Jaimé N. Garcia Jr.	Tabalong NHS	Dauis 2	3 days
23.	Cecil S. Cabelas	Francisco Adlaon NHS	Carmen	3 days
24.	Lovélla Ayuban	Ubay Science HS	Ubay	3 days
25.	Develyn G. Canono	San Jose NHS	Talibon	3 days
26.	Ronnie James Saclolo	Guinacot NHS	Guindulamn	3 days
27.	Marie Darve Gudito	Taming NHS	Danao	3 days

B. AGRICULTURE ARTS (Animal Production)

	NAME OF TEACHER-PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1.	Mary Jean Ancog	Batuan NHS	Batuan	3 days
2.	Eudoxio Munalem	Sikatuna NAHS	Talibon	3 days
3.	Severina Pelesco	San Roque HS	Mabini	3 days
4.	Rita C. Escasinas	Batuan NHS	Batuan	3 days
5.	Virginia R. Decasa	Francisco Adlaon NHS	Carmen	3 days
6.	Jade C. Delambaca	San Isidro TVHS	Pilar	3 days
7.	Carmen E. Peligro	San Isidro TVHS	Pilar	3 days
8.	Mayett G. Espinosa	Alicia TVHS	Alicia	3 days
9.	Maxilisa Q. Abonitalla	Alicia TVHS	Alicia	3 Days
10.	Julita B. Quinlog	Alicia TVHS	Alicia	3 days

- C. AGRICULTURE ARTS (Horticulture)

	NAME OF TEACHER-PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1	Ermalene Barrete	Francisco Adlaon	Carmen	3 days
2	Sheila Comamao	Mantacida HS	Catigbian	3 days
3	Aries Alvis	Mayor I. Mendez HS	Pres. CPG	3 days
4	Generosa Bussano	Tambongan HS	Candijay	3 days
5	Editha Bala	Busao NHS	Maribojoc	3 days
6	Fidelis Grace Jamodiong	Pablo O. Lim NHS	Valencia	3 days
7	Helen Fuentes	Candijay HS	Candijay	3 days
8	Soledad Uy	San Roque HS	Mabini	3 days
9	Consuelo F. Balandra	San Jose NHS	Inabanga	3 days
10	Aflan Escabusa	Mayuga NHS	Guindulman	3 days
11	Crispino Lapiz	Guinacot NHS	Guindulman	3 days
12	Jasmin Luna	Mayuga NHS	Guindulman	3 Days
13	Basilio Pamat	Japer MHS	Sagbayan	3 days
14	Reynata Suello	Cantubod ES	Danao	3 days
15	Anecita Remedio	Batuan NHS	Batuan	3 days
16	Algerica Subil	Danao NHS	Danao	3 days
17	Meriam T. Viodor	Campao NHS	Getafe	3 days

D. HOME ECONOMICS (Dressmaking)

	NAME OF TEACHER-PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1.	Elenette Andamon	Tabalong HS	Dauis	3 days
2.	Zonjalyn Banoy	Biabas Trade HS	Ubay	3 days
3.	Rizalyn Caldoza	Pagnitoan HS	Maribojoc	3 days
4.	Irene Benlot	Tubigon West Central HS	Tubigon	3 days
5.	Micomedisa T. Orias	La Hacienda HS	Alicia	3 days
6.	Veronica Dumalag	San Roque HS	Mabini	3 days
7.	Lilibeth M. Guigayoma	Busao NHS	Maribojoc	3 days
8.	Sheryllyn Q. Egama	Lila NHS	Lila	3 days
9.	Rashme A. Cutaran	Cayacay NHS	Alicia	3 days
10.	Rowena Balaba	Biabas TVHS	Ubay	3 days
11.	Donna B. Peninsula	San Miguel TVHS	San Miguel	3 days
12.	Cherrybeth Membreve	San Jose NHS	Talibon	3 days
13.	Fe G. Igcakinos	Lila NHS	Lila	3 days
14.	Rosemelody S. Labonite	San Isidro TVHS	Pilar	3 days
15.	Judelyn Millannar	Loon South NHS	Loon South	3 days
16.	Blessel L. Villamero	San Jose NHS	Talibon	3 days
17.	Arlyn S. Acheron	Jagna HS	Jagna	3 Days

E. HOME ECONOMIS (Beauty Care with Nail Art)

	NAME OF TEACHER- PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1.	Ernie Fragile	Tulang HS	Getafe	3 days
2.	Sonia Malarejes	Tubigon West HS	Tubigon	3 days
3.	Martin Eronico	Sikatuna NAHS	Talibon	3 days
4.	Ruth Luengas	Francisco Adlaon HS	Carmen	3 days
5.	Melejill Lofranco	San Jose HS	Talibon	3 days
6.	Miriam Pana	Aguining HS	Pres. CPG	3 days
7.	Zenona Ayudar	La Hacienda HS	Alicia	3 days
8.	Simplicia Balundo	Sierra Bullones HS	Sierra Bullones	3 days
9.	Susan Cangke	San Isidro HS	San Isidro	3 days
10.	Jenny Ann Tumale	San Agustin HS	Sagbayan	3 days
11.	Jemila T. Niones	Nahawan HS	Clarin	3 days
12.	Marichu D. Ponte	Nahawan HS	Clarin	3 days
13.	Mirasol G. Acop	Lila NHS	Lila	3 days
14.	Hazel Alcordo	Katipunan HS	Carmen	3 days
15.	Margie V. Canete	Biabas Trade TVHS	Ubay II	3 days
16.	Joryell B. Mamac	Tubigon West Central HS	Tubigon	3 days
17.	Maria Cristina D. Soten	Batuan NHS	Batuan	3 days
18.	Michelle C. Buaya	Rizal HS	Batuan	3 days
19.	Emelita M. Tangcawan	Pagnitoan NHS	Maribojoc	2 days
20.	Dolly E. Torrejos	Pagnitoan NHS	Maribojoc	3 days
21.	Arlene M. Suello	Cawayanan NHS	Tubigon	3 days
22.	Rosel A. Requina	Loon South NHS	Loon South	3 days
23.	Teofanes G. Noynay	Jagna HS	Jagna	3 days
24.	Reynalene J. Fallar	Pagnitoan NHS	Maribojoc	3 days
25.	Liberty S. Boyoro	Guinacot NHS	Guindulman	3 days
26.	Arlene G. Mantahinay	Cawayanan NHS	Tubigon	3 days

F. INDUSTRIAL ARTS (Carpentry with Tile Setting)

	NAME OF TEACHER-PARTICIPANTS	SCHOOL	DISTRICT	No. of Days
1.	Renato Salva	Pilar TVHS	Pilar	3 days
2.	Ranil Gallo	San Miguel TVHS	San Miguel	3 days
3.	Aiza S. Timbal	Biabas Trade	Ubay	3 days
4.	Raynante Albaran	Katipunan HS	Carmen	3 days
5.	Celestino Dahunan	Biabas Trade HS	Ubay II	3 days
6.	Menerva B. Gudis	Cabul-an NHS	Buenavista	3 days
7.	Roy M. Boncales	San Miguel TVS	San Miguel	3 days
8.	Leonardo B. Niones	Dagnawan NHS	Inabanga	3 days
9.	Ray Hope Puracan	Kinanoan NHS	Trinidad	3 days
10.	Rim Rowell	Pedro Budiongan NHS	Carmen	3 days

I hope that this request will merit your kind consideration and approval.

Very truly yours,

Grace P. Menendez
GRACE P. MENDEZ, Ph.D.
 OIC PSDS/Division TLE Coordinator

Approved:

Wilfreda D. Bongalos 2/29/16
WILFREDA D. BONGALOS, Ph.D., CESO V
 Schools Division Superintendent