

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran

May 15, 2013

Division Memorandum
No. 127, s. 2013

SCHEDULE OF PASSA EVALUATION 2012-2013

To: All District Supervisors/Coordinating Principals,
School Heads - Elementary /Secondary


1. The 2012-2013 Performance Appraisal System for School Administrators (PASSA) for District Supervisors / Coordinating Principals, Principal 1 to Principal 4, Principal 1 Head Teachers, Teachers-in-Charge (TIC-Elementary and Secondary) with SDS designation, is scheduled on June 4 to July 17, 2013, (exclusive of Monday and June 12, 2013). The guidelines for the evaluation is available in the district office.

The following committees are organized to conduct the evaluation:

For Secondary School Heads
TIC, HT, P1 to P6
ENGR. HERMINILDA GRACIO - Chairman
Members:
1. Mr. Pablito Villalon
2. Mr. Felix Galacio
3. Mrs. Rosa Tan
4. Dr. Clemen Jala
5. Dr. Grace Mendez
For District Supervisors
Coordinating Principals / P2, P3, P4
MR. CIRILO CALATRAVA - Chairman
Members:
1. Dr. Magencio Celis
2. Dr. Bernardo Boñol
3. Mrs. Casiana Caberte
4. Dr. Wilfreda Flor

For Elementary School Heads	
For Principal I	For Head Teacher III, Head Teacher II, Head Teacher I and TIC with SDS Designation
MR. FLORENCIO TALAN - Chairman Members: 1. Dr. Magencio Celis 2. Mr. Desiderio Deligero 3. Dr. Vitaliano Luga 4. Mrs. Carmela Restificar 5. Mrs. Generosa Castillo	DR. MARIA LINDA NAMOCATCAT - Chairman Members: 1. Mrs. Fe Milagros Buhayan 2. Mrs. Elizabeth Castolo 3. Mrs. Josephine Eronico 4. Mr. Bonifacio Fostanes

2. School Heads are advised to be available at anytime during those dates as specific dates shall not be issued. This is done to avoid unnecessary expenses for food, which are usually charged to MOOE / or PTA funds / teachers' contributions.
3. The result of the PASSA Evaluation shall be submitted by the Committee Chairman to the office of the Schools Division Superintendent two (2) weeks after the end of the evaluation.
4. For immediate dissemination.


WILFREDA D. BONGALOS, Ph. D.
OIC, Office of the Schools Division Superintendent
JAM