



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran

MEMORANDUM

TO: **JOSEPHINE B. APALE** - Alicia Technical Vocational HS
 MAXILISA Q. ABONITALLA - Alicia Technical Vocational HS
 DR. TITO L. PIEZAS - Clarin School of Fisheries
 MARIE FLOR I. BONGATO - Clarin School of Fisheries
 JACINTO R. BALLARES - MARTNSF
 JOHNDION A. RULOMA - MARTNSF
 ARMINGOL M. ESTREMOS - San Pascual Nat'l Agricultural HS
 MARVIN P. GABISAN - San Pascual Nat'l Agricultural HS

FROM: **WILFREDA D. BONGALOS, Ph.D.**

DATE: **September 25, 2013**

SUBJECT: **CONFERENCE-WORKSHOP OF ALL TECH-VOC SCHOOL HEADS AND TVE SCHOOL COORDINATORS FOR MOOE NEEDS ANALYSIS (MONA)**

1. In compliance with the Regional Memoranda Nos. 607 and 608 dated September 23, 2013 all Tech-Voc School Heads and School TVE Coordinators are directed to attend the Conference-Workshop on September 26, 2013 at 9:00AM at the DepEd- Bohol Conference Room, Tagbilaran City.
2. All participants are advised to bring the following.
 - 2.1 List of Takers and Passers for Competency Assessment by area of specialization - SY 2012-2013
 - 2.2 List of graduating students by area of specialization – SY 2013-2014
 - 2.3 Number of Students by Specialization and Grade Level
 - 2.4 List of Teachers teaching:
 - 2.4.1 Academic subjects
 - 2.4.2 Mandatory subjects
 - 2.4.3 Tech-Voc specialization subjects
 - 2.5 MOOE Expenditures per qualification
 - 2.6 Other School's Operation Expenses
 - 2.7 Laptop
3. Travel, per diem and other related expenses of participants shall be charged against School MOOE/School Funds/SEF/Local School Board/PTA Funds or any other funds subject to the usual accounting and auditing COA rules and regulations.
4. This Memorandum serves as your Travel Order.
5. Immediate dissemination of and compliance with this Memorandum is directed.

W.D. Bongalos
WILFREDA D. BONGALOS, Ph.D.
Schools Division Superintendent *W.D. Bongalos*