



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran

December 11, 2013

MEMORANDUM

TO: GRACE P. MENDEZ - Tech Voc Coordinator
ROLANDO G. BAYOCOT, CPA - Accountant II
IVORY M. GARCES - Bookkeeper
JOSEFINA G. DUROY - Internal Audit Representative
JOSE FLOYD FULLIDO - Physical Facilities Representative

FROM: WILFREDA D. BONGALOS, Ph.D.
Schools Division Superintendent

SUBJECT: ONE DAY CONFERENCE OF ALL THE MEMBERS OF THE
MONITORING EVALUATION TEAM FOR STVEP IMPLEMENTATION

You are hereby directed to attend the Conference-Workshop to consolidate the data gathered during the Monitoring and Evaluation of all TechVoc schools relative to its implementation, utilization and disbursement of the support funds, construction of laboratory/workshops, tools and equipment and competency assessment on **December 17, 2013 from 8:00 AM to 5:00 PM at the Physical Facilities Office, Schools Division Office, New Capitol Site, Tagbilaran City**

Kits, meals, snacks, supplies and materials and other incidental expenses are chargeable against the TechVoc Monitoring and Evaluation (M &E) Program Subsidy Fund FY 2013 subject to the usual accounting and auditing rules and regulations.

Compliance with this Memorandum is desired.

WILFREDA D. BONGALOS, Ph.D.
Schools Division Superintendent

