

July 12, 2013

DIVISION MEMORANDUM

No. 178 s., 2013

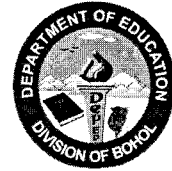
**TRAINING-WORKSHOP ON THE IMPLEMENTATION/ACCOMPLISHMENT OF THE REVISED
DATA GATHERING FORMS FOR THE EBEIS-BEGINNING OF SCHOOL YEAR (EBEIS-BOSY)
2013-2014 AND OTHER PLANNING DATA**

TO : Education Program Supervisors/Division Coordinators
PSDS/District Coordinating Principals,
Private Elementary School Heads
Private Preschool Administrators/Heads

1. Per DepEd Order No. 30, 2013 dated July 12, 2013, on the Revised Data Gathering Forms of the EBEIS-BOSY 2013-2014 which consist of the GESP, GSSP, & PSP, new data elements were included and timelines specified therein shall be strictly observed in the conduct of the EBEIS-BOSY activities.
2. To ensure the efficient and effective collection, processing and on time submission of the EBEIS-BOSY, there will be a one-day training-workshop on **July 19, 2013 to all private elementary and preschools with permit/recognition/on process status only.** The venue will be at Reyna's the Haven & Restaurant, New Calceta St., Tagbilaran City. The training-workshop aims to achieve:
 1. common understanding of the new data elements included and its definitions;
 2. accomplishment/validation of the EBEIS gathering form and on-line submission;
 3. distribution of username & password for schools without username & password;
 4. clarification on some Planning issues and concern;
 5. present/distribution of the 2012 NAT Results and analysis
3. Participants to this activity are school head/principal and/or ICT literate teacher/clerk/Registrar (1 pax per school). There will be a registration of THREE HUNDRED FIFTY PESOS (P350.00) to defray expenses for lunch, 2 snacks, and augmentation of internet facilities, LCD, in-house technician, and other expenses relevant to the training.
4. Participants are required to bring the following during the workshop:
 - Internet-ready laptop (1 per school)
 - Pre-accomplished BOSY Private School Profile (PSP) SY 2013-2014 (Forms can be downloaded at depedbohol.org under FORMS or secure copy from the Planning Unit;
 - Form 3/Organization of Classes as of June 7- 30, 2013 (by School)
 - Copy of permit/s (photo copy)
3. All schools especially the private secondary schools not included in the training-workshop are directed to start encoding in the EBEIS-BOSY and to follow strictly the timeline indicated below:



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



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- **Start of Encoding BOSY 2013-2014** - **July 15, 2013**
 - Submission (School Level on-line) - July 15 to 26, 2013
(after on-line submission print right away & submit to Planning duly signed by SH).
 - Submission (School Level hard copy) - July 15 to 26, 2013
 - Validation -Division Office (On-line & hard copies) – July 15 to August 2, 2013
 - **Closing of System** - **August 3, 2013**

5. Registration will start at 7:30 a.m and opening at 8 a.m. Participants are requested to come early so that workshop objectives shall be achieved as planned. Attendance of all private schools concerned is a MUST.

6. Immediate dissemination and compliance to this Memorandum is desired.

WLB
WILFREDA D. BONGALOS, Ph.D.,
OIC, Schools Division Superintendent

/planning unit-alc File: Memos-Orders files