Republic of the Philippines

# DEPARTMENT OF EDUCATION

Region VII, Central Visayas

# DIVISION OF BOHOL

City of Tagbilaran

# 2017 Division Annual Physical Checking

**And Inventory of School Property**

**ELEMENTARY**

**SCIENCE & MATHEMATICS EQUIPMENT**

**FOR GRADE 1 TO 3 (Teacher’s Kit)**

# NAME OF SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISTRICT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Property Custodian

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Principal

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Schools District Supervisor/Principal

The Teacher-In-Charge of taking care of the School Property during the long

vacation should not leave his/her station without prior permission

from the Schools Division Superintendent

**xxxxxxxxxxxxxxxxxxxxxxxxxx**

**xxxxxxxxxxxxxxxxxxxx**

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Science/Math - page 1

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| QTY. REC’D. | | QTY. ON HAND | | | LOSSES/  CONDEM. | | | TITLE | | UNIT PRICE |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | Science Equipment (1 kit) |  |
|  |  | |  |  | |  |  | | Toy Car, non-friction, non-battery | 98.88 |
|  |  | |  |  | |  |  | | Weighing Scale, Bath room type | 248.50 |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | 1. **Plastic Wares (1 kit)** |  |
|  |  | |  |  | |  |  | | Plastic Thermometer Celsius Scale | 158.20 |
|  |  | |  |  | |  |  | | Set of Measuring Cups and Spoons | 69.68 |
|  |  | |  |  | |  |  | | Plastic Ruler, 12 meters or 30 cm. | 10.88 |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | 1. **Mathematics Equipment (1 kit)** |  |
|  |  | |  |  | |  |  | | Digital Clock, tabletop | 438.80 |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | 1. **Mathematics Equipment** |  |
|  |  | |  |  | |  |  | | Blackboard Triangles Set | 785.00 |
|  |  | |  |  | |  |  | | Alcohol Thermometer, 20°C to 110°C | 98.00 |
|  |  | |  |  | |  |  | |  |  |
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I hereby certify that I have physically checked properly therein three (1) page and that the same is found in the District/Municipality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , all covered by valid receipts. I personally assumed money responsibility for all the property which I produce or account who requested to do so by higher authority. I know that in accepting receipts for the property under the charges of teacher and other employee directly responsible to me. I am hereby accepting full responsibility for the property covered therein and am liable for all shortages arising in the future.

APPROVED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , 2017 , as to entries in the first column.

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| Property Custodian |  | Principal |  | Schools District Supervisor |