DIVISION MEMORANDUM
No. 220, s. 2014

REGIONAL CAPABILITY BUILDING – WORKSHOP ON WRITING OF INSTRUCTIONAL PLAN (iPLAN) FOR GRADES 1, 2, 3, & 4

To: Education Program Supervisors/Subject Area Coordinators
  Public Schools District Supervisors
  Elementary School Heads

1. Pursuant to Regional Memorandum No. 316, s. 2015, re Regional Capability Building – Workshop on Writing of Instructional Plan (iPlan) for Grades 1, 2, 3, & 4 on June 16-18, 2015 at DepED Ecotech Center, Sudlon, Lahug, Cebu City, the following are required to attend:

**ENGLISH**
1. Cherry Galang – Cahayag ES
2. Juliet Leop – S-Bullones CES
3. Beatriz Ceballos – Mahayag ES

**FILIPINO**
1. Marivic Tonacao – Talibon
2. Paulina Yamuta – San Miguel
3. Francisca Anunciado – San Miguel

**MATHEMATICS**
1. Ma. Cecilia Tungol – Alburquerque
2. Anissa Raneses – S-Bullones
3. Alma Rubion – Ubay I

**MTB**
Grade 1
1. Ma. Jeanna Polinar – Candijay
2. Zenaida Boyles – Ubay

Grade 2
1. Cristita Toradio - Cortes
2. Gumersinda Gallogo – Maribojoc

Grade 3
1. Isidora Codilla – Dimiao
2. Flora Palmero – Candijay

**AP**
1. Analy Avergonzado –
2. Marebel Belida – Tubigon
3. Walter Raña –

**MAPEH**
1. Ma. Elisa D. Bacusmo – Getafe
2. Roxanne Escabarte – Maribojoc
3. Maribeth Bulilan – Calape

**ESP**
1. Dioscora Tayone – Cortes
2. Buenafloa Tano – Inabanga North
3. Ma. Luisa Cuñado – Candijay

**EPP**
1. Elma Ganub – San Miguel
2. Juana Alagbre – San Miguel

**SCIENCE**
Grade 3
1. Ethelinda Laguitao
2. Ethel Villalino

Grade 4
1. Mary Jane Cimafranca
2. Maria Teodora Cerino

2. All concerned authorities shall ensure that classes left behind by the teachers attending in the said Workshop are handled by other teachers or necessary arrangements are expected to be done by the School heads so that pupils do not miss even a single class.
3. All participants are advised to bring the following:
   - Curriculum Guides (CGs), Teacher’s Guide (TGs) ad Learner’s Materials (LMs) of their respective Learning Areas.
   - Previous Lesson Plans/Log Plans
   - Learning Area Text Books and other reference materials
   - Laptop

4. Expenses for board and lodging of participants are chargeable against Regional HRTD Funds while travelling and other incidental expenses of participants are chargeable against Local/School/Division MOOE Funds subject to the usual accounting and auditing rules and regulations. First meal is breakfast of June 16, 2015. Last meal is dinner of June 18, 2015.

5. For more inquiries, you may contact Dr. Emiliano B. Elnar, Jr. Or Mr. Misael Borgonia of the Human Resource Development Division (HRDD), DepED RO7 at Tel. No. (032) 414 7324.

6. Immediate dissemination of and compliance with this Memorandum to all concerned is hereby directed.

[Signature]

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent