



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



MEMORANDUM

TO: All Assessors of the Teaching Applicants for Senior High School

FROM: Dr. Wilfreda D. Bongalos, PhD, CESO VI, Schools Division Superintendent

SUBJECT: Conference

Date: March 28, 2016

1. To expedite the processes in the preparation of the Registry of Qualified Applicants (RQA) for the teaching positions for Senior High School (SHS), all Assessors assigned to the different subject areas are directed to attend to a **Conference on April 4, 2016 – Monday from 8:00 AM to 5:00 PM at the BPSTEA Building this City.**
2. The main objective of the meeting is for the teams to meet and consolidate their ratings for the interview and the demonstration phases of the applicants assigned to their subject areas. The teams are expected to submit, as outputs, their initial assessments of applicants in all items except on the English Proficiency Test which will follow once NETRC will release the results.
3. Lunch and two snacks will be served. Expenses related to this which includes the rental for the venue and the office supplies are chargeable to the Division MOOE, while travel and other incidental expenses of the Assessors are taken from their schools MOOE, all are subject to the usual accounting and auditing rules and regulations.
4. For the information, guidance and compliance of all concerned. Wide and immediate dissemination of this Memorandum is highly enjoined.


WILFREDA D. BONGALOS, PhD, CESO VI
Schools Division Superintendent