



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran

MEMORANDUM

To : All Bohol Division Culture, Arts and Sports Specialist (BDCASS)

From : Wilfreda D. Bongalos, Ph.D., CESO VI
Schools Division Superintendent

Subject: Conference of all Bohol Division Culture, Arts and Sports Specialist
(BDCASS)

Date : August 23, 2016

There will be a conference of all Bohol Division Culture, Arts and Sports Specialist (BDCASS) on August 31, 2016, Thursday, 8:00 o'clock in the morning at the BPSTE A Building, Tamblot St., Tagbilaran City.

The agenda are the following:

- 1) Pre-planning for the conduct of the Division Sports Officiating Officials Training-Workshop
- 2) Preparation for the Sub-Congressional District Athletic Meet

Travelling expenses and per diems incurred by the participants relative to the attendance of the conference shall be charged against school MOOE, local SEF or any school funds while lunch and two (2) snacks shall be charged to HRTD funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent

