



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



MEMORANDUM

TO : All Bohol Division Culture, Arts and Sports Specialist (BDCASS)

From : **Wilfreda D. Bongalos, Ph.D., CESO VI**
Schools Division Superintendent

Subject: Conference of all District PESS Coordinators and Bohol Division Culture, Arts and Sports Specialist (BDCASS)

Date : November 27, 2017

There will be a conference of all Bohol Division Culture, Arts and Sports Specialist (BDCASS) on December 1, 2017, Friday, 8:00 o'clock in the morning at the BPSTEA Building, Tamblot St., Tagbilaran City.

The Agenda are the following:

1. Final List of Athletes, Coaches, Chaperons and Trainers for the 2018 CVIRAA Meet;
2. CVIRAA Uniforms;
3. Pre-Centralized and Centralized Training of Athletes; and
4. Other Matters.

Travelling and per diems by the participants relative to the attendance of the Meeting shall be charged against school MOOE, local SEF or any school funds while one (1) lunch two (2) snacks shall be shouldered by division/athletic funds subject to the usual accounting and auditing rules and regulations.

This memorandum serves as Travel Orders.

Please be guided accordingly.

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent

