



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran



February 9, 2018

**TRAVEL ORDER**  
No. 171205499

**To** : \_\_\_\_\_  
**Place** : ECOTECH Center, Lahug, Cebu City/ANC, Banilad, Cebu City  
**Date** : February 12-17, 2018  
**Purpose** : Senior High School (SHS) Mass Training of Teachers (MTOT) for  
Academic Track (Core and Specialized Subjects) - **Batch 6**  
**Legal Basis** : Regional Memorandum No. 0953, s. 2017  
**Fund Source** : Board & Lodging – HRTD Funds  
Travel & Other Incidental Expenses – Local Funds

1. Subject to the availability of funds and the usual accounting and auditing rules and regulations.
2. OK AS TO FUNDS

**ROLANDO G. BAYOCOT**  
Accountant II

M) Liquidation of Previous Travel:

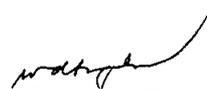
Date of Last OB: \_\_\_\_\_  
Purpose: \_\_\_\_\_  
Amount Paid: \_\_\_\_\_  
Verified by: \_\_\_\_\_

**JUSTINA T. ARAC**  
In-Charge, ICU

N) Post Travel Requirements:

25. Within 25 days after travel, liquidate cash advance, if any, or claim reimbursement of expenses.
26. Written accomplishment report/feedback.

Approved

  
**WILFREDA D. BONGALOS, Ph.D., CESO VI**  
Schools Division Superintendent