



Republic of the Philippines  
**Department of Education**  
PHYSICAL FACILITIES AND SCHOOLS ENGINEERING DIVISION  
**DIVISION OF BOHOL**  
City of Tagbilaran



Division Memorandum  
No. 209, s. 2019

To : Division Engineer, PFSED Project Engineers and Division Physical Facilities Staff,  
PSDS/Recipient School Heads

Date : January 3, 2019

Subject : **Monitoring/Supervision/Inspection of Goods and Infrastructure of the CY 2018 BEFF Major Repair (Savings) and the CY 2019 BEFF Major Repair of School Buildings, RESTORATION OF Gabaldon and Modernization of Electrical Systems On-GRID Batch 1 & 2 and DPWH Implemented-SBP**

1. To insure the proper implementation of the CY 2018 BEFF Major Repair (Savings) CY 2019 BEFF Major Repair Program, Restoration of Gabaldon, Electrification and the DPWH Implemented SBP, technical personnel from the Division Office are designated to validate supervise, monitor of all projects of the Division of Bohol.
2. Project Engineers must concentrate to their respective area of assignments, make sure that all are implemented in accordance to government plan and specifications, must be visible in their respective projects, make sure that prior to the final inspection Project Engineers must conduct punchlisting. Submit monthly accomplishment report.
3. The Division of Bohol is divided into three(3) Congressional Areas to ensure that all projects will be supervised properly by the assigned Engineers namely:
4. CD-1 – Engr. Glen Reloba  
CD-2 – Engr. Domingo J. Lamoste – oveal – Division Engr.(CD-1, 2, 3)
5. CD-3 – Engr. Ador Anto  
All Physical Staff (see names attached in the Travel Order)
6. Physical Facilities Staff shall provide assistance to the Projects Engineers in the supervision, monitoring of these projects. Assist in the future validation and assessment of projects in the division.
7. Travelling and perdiems incurred shall be charge against Engineering Administrative Overhead(EAO) / MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum is desired.

  
**NIMFA D. BONGO, Ed. D., CESO V**  
Schools Division Superintendent