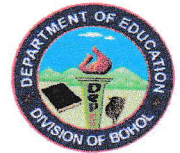




Republic of the Philippines  
**Department of Education**  
Region VII, Central Visayas  
**Division of Bohol**  
Tagbilaran City

Behold...  
**BOHOL**



## MEMORANDUM

To : All Program/Training Management Team

From : **NIMFA D. BONGO, Ed. D., CESO V**  
Schools Division Superintendent

Subject: Pre-Work/Planning Conference on the Division Training Workshop on Rondalla for Public Secondary Schools

Date : July 30, 2019

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1. There will be a Pre-Work/Planning conference of all Program/Training Management Team on August 7, 2019, Wednesday, 8:30 a.m. to 5:00 p.m. at the Bohol Public School Teachers and Employees Association (BPSTEA) Building, Tamblot St., Tagbilaran City.
2. The purpose of the conference is to conduct plan and make preparation for the Division Training Workshop on Rondalla for Public Secondary Schools which will be held on August 14-16, 2019.
3. Travelling and incidental expenses incurred by the participants relative to the attendance of the Pre-Work/Planning conference shall be charged against school MOOE, local SEF or any school funds while one (1) lunch and two (2) snacks shall be shouldered by HRTD funds subject to the usual accounting and auditing rules and regulations.
4. Attached is the list of the Training Management Team.
5. This memorandum serves as Travel Order.
6. Please be guided accordingly.

  
**NIMFA D. BONGO, Ed. D., CESO V**  
Schools Division Superintendent

## **PROGRAM/TRAINING MANAGEMENT TEAM**

Program Director	Dr. Nimfa D. Bongo Schools Division Superintendent
Asst. Program Director	Dr. Casiana D. Caberte Asst. Schools Division Superintendent
Program Manager	Mr. Cirilo S. Calatrava
Asst. Program Manager	Dr. Jeanylette Ayson
Training Manager	Mia Marie J. Biliran
Asst. Training Manager	Mr. Alvin Jabilles
Secretariat/Logistics	Mr. Reynald Cimeni Mrs. Mercedes Ungab Mr. Antonio Pahang
Monitoring and Evaluation	Mr. Juan Torregosa Mr. Exequiel Cifra
Trainers/Resource Speakers/Facilitators/Committee	Mr. Alvin Jabilles Ms. Emerald Salipong Mr. John Paul Tinampay Mr. Raffy Margate Mrs. Geneveve Arboleras Mr. Joselito Gurrea Mr. Homer Felisilda Mr. Lenjun Vincent Boiser Ms. Menchu Mendoza Mrs. Analene Autentico Mr. Ronelle Thursday Sancho