Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.:	2021-03-012514
DATE:	03-22-2021

Name of Company: _____

Address: _____

Business Permit No. _____

TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

DR. DANILO G. GUDELOSAO
BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					
				PRICE			Compliance with Technical Specifications (Please Check)		REMARKS
				QTY	Unit Price	Total Price	Yes	No	
Food, Accommodation and Venue for the Coordination Meeting on Non-IUS Financial Staff and Pre-Work for the Division-Wide Roll-Out of the Schools Management Operations Manual on Financial Management on March 24-26, 2021.	16	pax	48,000.00						
X-X-X-X-X-X-X-X-X-X									
Note: Only the actual number of participants who registered shall be paid.				Requirements: Free use of air-conditioned function hall with conference equipment (white board and white screen) Free use of LCD projectors and sound system with at least 3 microphones High-Speed Internet Access Free flowing coffee and mineral water during sessions and workshops					
Purpose: For the participants of the Coordination Meeting and Pre-Work for the Division-Wide Roll-Out of the Schools Management Operations Manual on Financial Management									

_____
(Signature Over Printed Name)