



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

BID BULLETIN

No. G2024-03-01-01

March 18, 2024

This Bid Bulletin is issued to add clarifications on the bidding documents for the **Supply and Delivery of Sports Equipment Needed for Training and Participation to CVIRAA Meet 2024**, which was posted on March 5, 2024 in the PhilGEPS, agency website, and in a conspicuous place reserved for this purpose in the premises of this Procuring Entity. This shall form an integral part of the bidding documents, to wit:

1. All items must be delivered at the **Old DepEd-Bohol Schools Division Office, CPG Sports Complex, CPG North Ave., Tagbilaran City, Bohol** instead of DepEd-Bohol Schools Division Office, 0050 Lino Chatto Drive, Cogon, Tagbilaran City as stated in *Section 1. Invitation to Bid* and *Section VI. Schedule of Requirements* of the Bidding Documents.
2. To clarify the instructions on the proper sealing and marking of bids, bidders shall enclose their original eligibility and technical documents in one sealed envelope marked “ORIGINAL TECHNICAL COMPONENT”, and the original of their financial component in another sealed envelope marked “ORIGINAL - FINANCIAL COMPONENT”, sealing them all in an outer envelope marked “ORIGINAL BID.”

Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. ___ - TECHNICAL COMPONENT” and “COPY NO. ___ - FINANCIAL COMPONENT” and the outer envelope as “COPY NO. ___”, respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

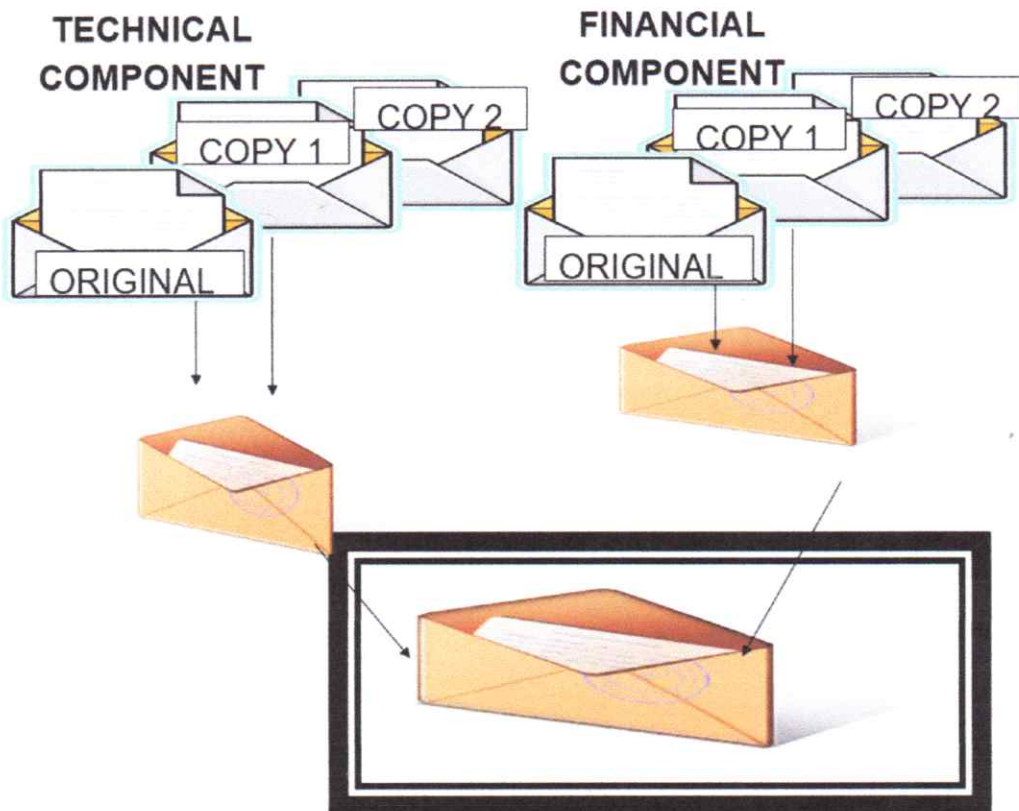
The original and the number of copies of the Bid as indicated in the BDS shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.



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Please refer to the illustration below.

(Two-Envelope System)



All envelopes shall:

- (a) contain the name of the contract to be bid in capital letters;
- (b) bear the name and address of the Bidder in capital letters;
- (c) be addressed to the Procuring Entity's BAC Chairperson;
- (d) bear the specific identification of this bidding process indicated in the Invitation to Bid; and
- (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids.

If bids are not sealed and marked as required, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the bid.



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3. The Technical and Financial Components shall have table of contents and tabbing.
4. Bidders must follow the provided instructions to avoid possible disqualification.

For guidance and information of all concerned.

Very truly yours,

FAY C. LUAREZ, EdD, PhD, TM, CESO VI

BAC Chairperson