



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Bohol

Office of the Schools Division Superintendent

June 5, 2024


DIVISION MEMORANDUM

No. 266 s. 2024

**INVITATION TO THE 2024 CLUSTERED ASSEMBLIES OF THE DEPARTMENT
OF EDUCATION – NATIONAL EMPLOYEES UNION**

**TO: ALL NON-TEACHING PERSONNEL
ALL CONCERNED**

1. Attached kindly find DepEd Memorandum DM-OUHROD-2024-0892 titled Invitation to the 2024 Clustered Assemblies of the Department of Education- National Employees Union which is self-explanatory.
2. All Rank-and-File Non-Teaching Personnel are encouraged to attend the above-mentioned activity.
3. Interested Rank-and-File Non-Teaching Personnel in the Field Offices shall submit letter request to the Schools Division Superintendent to attend the said assembly and attached therewith is the Certification of availability of Funds to cover the travelling expenses and registration from the School Head of their assigned Stations and indorsed the same to this Office (c/o Atty. Vanessa H. Quijano – DepEd NEU Bohol Chapter President) on or before June 14, 2024 for the preparation of a Travel Order. Failure to submit requests on the said date will not be given travel order.
4. Immediate dissemination and compliance of this Memorandum to all concerned is directed.


CASIANA P. CABERTE PhD., CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0892

FOR : **MOHAGHER M. IQBAL**
 Minister, Ministry of Basic, Higher and Technical Education
 Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)

Regional Directors
Schools Division Superintendents
All Others Concerned

FROM : **WILFREDO E. CABRAL**
 Regional Director
 Officer-in-Charge, Office of the Undersecretary
 Human Resource and Organizational Development

ATTY. REVSEE A. ESCOBEDO
 Undersecretary for Operations

SUBJECT : **INVITATION TO THE 2024 CLUSTERED ASSEMBLIES OF THE DEPARTMENT OF EDUCATION - NATIONAL EMPLOYEES UNION**

DATE : 13 May 2024

The **Department of Education - National Employees Union (DepEd-NEU)** will conduct a series of Clustered Assemblies on Public Sector Unionism with the theme: **"DepEd NEU: Katuwang ng Kagawaran ng Edukasyon sa Pagsusulong ng Edukasyong Pangkapayapaan at Pangkalahatan"** on the following indicative dates and respective venues:

Cluster	Dates	Venue
Visayas - Regions VI, VII, and VIII	June 24 - 26, 2024	Mezzo Hotel F. Cabahug cor Pres. Quezon Sts., Cebu City
Luzon - Regions I, II, III, IV-A, IV-B, V, CAR, and NCR	August 07 - 09, 2024	Great Eastern Hotel Quezon Avenue, Quezon City
Mindanao - Regions IX, X, XI, XII, XIII, and BARMM	September 18 - 20, 2024	Apo View Hotel J. Camus St., Davao City



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The Clustered Assemblies aim to:

- a. raise awareness among the rank-and-file non-teaching employees about their role in supporting initiatives and better facilitate processes to ensure effective and efficient implementation of DepEd's MATATAG Agenda and priority projects/actions under the 2024 Basic Education Report;
- b. orient DepEd NEU members about their role in the **"Yes for Peace: Bayanihan ng Bayan Campaign"**;
- c. provide participants with an in-depth overview of Responsible Public Sector Unionism; and
- d. determine or identify Management-Union issues and concerns and find ways to resolve the same.

Expected participants to this activity are the following:

- a. Non-teaching rank and file employees of DepEd in the central, regional, division and school levels;
- b. Members of the DepEd-NEU National Board of Trustees (NBOT);
- c. DepEd-NEU National Executive Officers (NEO);
- d. DepEd-NEU Chapter Executive Officers at the regional, division and school levels; and
- e. Chairpersons and Members of the DepEd-NEU Secretariat and Steering Committees.

Attendance to these clustered assemblies shall be on **Official Business**. A registration fee of Five Thousand Nine Hundred Fifty Pesos (P5,950.00) shall be charged to each participant to cover expenses for supplies and materials, board and lodging, honoraria, travel and incidental expenses of resource persons and facilitators.

The registration fee and travel expenses of participants shall be charged against their respective local funds, subject to the approval of their respective approving authorities. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.

Any other expenses incurred during the Assembly in excess of the registration fee shall no longer be charged to DepEd. It is also reiterated that the participation to these clustered assemblies shall not disrupt the conduct of classes and/or operations in schools.

In addition, members of the NBOT, NEO and the different working committees are considered participants and are required to pay the registration fee. They are authorized to travel two (2) days prior to the start of the activity for the necessary preparations (see attached communication from DepEd-NEU for further details).

For more information, please contact **Mr. Efren Li. Alcera**, DepEd NEU Secretary-General through email at depedneusecretarygeneral@gmail.com or mobile number 0926-692-6471.

[OUHROD/Quejada]



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Department of Education
NATIONAL EMPLOYEES' UNION
 3/F Dormitory E Bldg., DepEd Complex, Meralco Ave., Pasig City
 Email Address: depedneupresident@gmail.com
 Telefax: (02) 8636-3548
 DOLE-CSC Registration No. 1737
 Accreditation No. 882



ADVISORY

Anent the approved Memorandum DM-OUHROD-2024-0892 dated 13 May 2024 (copy attached), confirmation of attendance shall be made through the corresponding links provided below:

Cluster	Link
Visayas	https://forms.gle/tEDqbVhnn1be56JA6
Luzon	https://forms.gle/BPpexfV6RQ4vJbQz6
Mindanao	https://forms.gle/489iNXcs97vsuR117

Registration shall commence immediately upon issuance of the subject Memorandum and close one (1) day before the start of the respective cluster assembly.

Please be advised that arrival and registration of participants shall be in the morning of Day 1 of each cluster assembly. The first meal to be served shall be lunch on Day 1, while the last meal to be served shall be lunch on the last day of the assembly.

Payment of registration fee through cash, check or LDDAP-ADA may be deposited to the DepEd-NEU National Account at Land Bank of the Philippines under Account Name: DEPED NATIONAL EMPLOYEES UNION with Account No.: 3341-0185-94.

For more information, please contact Mr. Efren Li. Alcera, DepEd NEU Secretary-General through email at depedneusecretarygeneral@gmail.com or at mobile number **0926-692-6741**.

ATTY. DOMINGO B. ALIDON
National President, DepEd NEU