

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2024-06-0133
 DATE: 06-11-2024

Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

F. Luarez
DR. FAY C. LUAREZ
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Accommodation for the CY 2024 Mid-Year Closing Workshop in the Preparation of DepED-Bohol's Financial Reports with the 65 Implementing Units (IUs) – Secondary Schools on July 1-5, 2024.									
Accounting Unit (July 3-5, 2024)	14	pax	84,000.00						
Internal Audit Services (July 3-5, 2024)	2	pax	12,000.00						
Budget Unit (July 1-2, 2024)	7	pax	28,000.00						
IU – Senior Bookkeepers (July 1-5, 2024)	62	pax	620,000.00						
TOTAL			744,000.00						
Please see attached menu.									
Technical Specifications:									
1) Conference room w/ projector and 2 wireless mic, strong and stable internet connection, extension wires, flowing coffee/tea and water. (8am to 8pm)									
Purpose: for the CY 2024 Mid-Year Closing Workshop in the Preparation of DepED-Bohol's Financial Reports with the 65 Implementing Units (IUs) – Secondary Schools on July 1-5, 2024.									