





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
<Schools Division Office>

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**Office of the Schools Division  
Superintendent**

**MEMORANDUM**  
**MLC-2024 059**

TO : Maria Mel H. Belano, PSDS- Tubigon West  
Maria Luisa F. Tolop, PSDS- Antequera  
Ma. Buenaventurada Socorin, APSDS-Loboc  
Renato Calamba, PSDS- Carmen 2  
Miguel Pogoy, PSDS-Getafe 1

FROM :  **CASIANA P. CABERTE PhD, CESO VI**  
Schools Division Superintendent 

SUBJECT : **PSDS IPCR 2024 REVIEW AND ADJUSTMENT**  
DATE : July 5,2024

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1. The personnel above are requested to attend to the PSDS IPCR review and adjustment on July 11, 2024 at SDO Bohol Conference Hall.
  2. Transportation and incidental expenses relative to the conduct of the activity shall be charged against Division/School MOOE/local funds subject to existing COA rules and guidelines.
  3. This memorandum serves as **Travel Authority**.
  4. Immediate dissemination of this Memorandum is enjoined.



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